

**Norwell Board of Selectmen  
Meeting Minutes  
October 10, 2012**

Gregg McBride opened the meeting and introduced Ellen Allen, David DeCoste and Town Administrator James Boudreau. Gregg McBride explained that the Board had been in Executive Session for the purpose of discussing Collective Bargaining and Potential Litigation.

*MOTION: Ellen Allen moved the Board approve the agenda as written. Seconded by David DeCoste and unanimously voted.*

**CITIZEN COMMENTS** – None

**APPROVAL OF MINUTES** – March 28, April 4, April 11, July 25, 2012: all Open Sessions.

*MOTION: Ellen Allen moved to approve the open meeting minutes for March 28, 2012, April 4, 2012 and April 11, 2012. Seconded by Gregg McBride and voted in favor by Gregg McBride and Ellen Allen. It was noted that David DeCoste was not a member of the Board at the time of those minutes, so does not vote to approve them.*

*MOTION: Ellen Allen moved to approve the open meeting minutes for July 25, 2012. Seconded by David DeCoste and unanimously voted.*

**APPOINTMENTS**

**7:35 Peter Shea – Norwell Community Housing Trust Applicant** – Peter Shea briefed the Board of Selectmen on why he is interested in serving on the Norwell Community Housing Trust and what he could bring to that Board.

**7:40 Will Ketchen – Cable TV Applicant** – Unable to come to the meeting

**OLD BUSINESS**

**Policies – Declaration of State of Emergency** – The Board discussed minor changes to the draft policy presented last week. Jim Boudreau will finalize and have ready for the Board's signature next week. *Motion: Ellen Allen moved that the Board approve the Declaration of State of Emergency policy. Seconded by David DeCoste and unanimously voted.*

**Policies – Flag Lowering** – Since this draft policy was discussed at the 10/3/12 meeting, Jim Boudreau had reviewed the regulations on this topic and confirmed David DeCoste's understanding that flags are only to be lowered to half mast when ordered by the President of the United States or the Governor of Massachusetts. Consequently there will be no town policy on this matter.

**Policies – Naming Town Property and Placing of Memorials** – The Board discussed changes to the draft policy presented at the prior week's meeting. Jim Boudreau will have the final policy ready for the Board's signature next week. *Motion: Ellen Allen moved that the Board approve the Naming Town Property and Placing of Memorials policy as amended. Seconded by David DeCoste and voted unanimously.*

**NEW BUSINESS**

**Bartending Service of New England One Day License Request – October 31, 2012**

*MOTION: Ellen Allen moved that the Board approve a request from Bartending Service of New England, LLC for a one day license to sell All Alcohol for a Wedding Reception to be held at the Cushing Center on October 31, 2012 between the hours of 7:00PM to 11:00PM. Seconded by David DeCoste and unanimously voted.*

**North River Theatre One Day License Request – November 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup>**

*MOTION: Ellen Allen moved that the Board approve a request from North River Theater Inc. for a series of one day licenses to sell All Alcohol for live theater performances at the North River Theater, Inc. 513 River Street Norwell on November 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>, and 24<sup>th</sup> between the hours of 7:00PM to 12:00 midnight. Seconded by David DeCoste and unanimously voted.*

**Norwell Community Housing Trust Appointments –** Andrew Reardon, Bruce Burgess, Patricia Richardson, Charles Markham and Peter Shea had all applied. There are 6 available at-large positions on this Trust, so another applicant would be welcome. Gregg McBride said he would especially like to have a developer on the trust.

*MOTION: Ellen Allen moved to appoint Andrew Reardon, Bruce Burgess and Patricia Richardson to the Norwell Community Housing Trust to a Term Expiring June 30, 2014. Seconded by David DeCoste and unanimously voted.*

*MOTION: Ellen Allen moved to appoint Charles Markham and Peter Shea to the Norwell Community Housing Trust to a Term Expiring June 30, 2015. Seconded by David DeCoste and unanimously voted.*

**Role of the Board of Selectmen –** Ellen Allen explained that she had asked to review the Board's role under the new Charter, which is very different from the past. She made specific mention that the Board is not allowed to be involved in the day-to-day administration of the town. It's main role is policy development & promulgation and long range planning. She also highlighted the increased powers of the Town Administrator, noting that requests for information from department heads should be routed through him. She noted the importance of clearly following the new Charter, especially because the Board will have 5 members after the next Town Election.

**Introduction of other Board of Selectmen Policies –** The Board discussed additional policies it would like to finalize. Ellen Allen suggested Debt and Capital Policies be priorities. Gregg McBride said he and Jim had looked at sample Ethics policies, but that they are not needed since there are already state laws on this. He also wants to consider a policy regarding Civil Discourse.

**UPCOMING MEETINGS:**

October 17, 2012 – Police Interviews

**ANNOUNCEMENTS:**

- October 13, 2012 – Pathway Grand Opening Ceremony at 2:00PM for the new Pathway that starts at Cushing Hill Road and ends at the Norwell Middle School. Ribbon cutting will be located at the rear of the Middle School.
- October 14, 2012 – Council on Aging Open House showcasing the new addition
- October 15, 2012 – Flu Clinic for residents age 60+ at the Council on Aging from 2:00PM to 4:00PM. You must register with the COA.

**ADJOURNMENT** – *MOTION: Ellen Allen moved to adjourn from Open Session. Seconded by David DeCoste and unanimously voted. Gregg McBride polled the Board. Gregg McBride voted yes, Ellen Allen voted yes and David DeCoste voted yes.*



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Board of Selectmen